



Swimming Tuition Application Form

Name of child: _____ Surname: _____
Age: _____ Birthday: _____
Gender Identity: _____ Pronoun to be used: _____
First Parent's Name: _____ Second Parent's Name: _____
Other Guardian's Name: _____
Primary Contact's Cell Phone Number: _____
Additional Important Contact Number: _____
Email address of account payer: _____
Person responsible for account: _____
Emergency contact name and number: _____

Swimming history: (if any)

State if your child has had previous lessons, is confident in water, has had positive or negative experiences in water, and anything relevant.

Medical history:

It is very important to note EVERYTHING that may affect your child's progress. Does your child suffer from ANY medical disorder? Epilepsy, grommets, allergies, low muscle tone, etc.

Please note, it is vital to keep us updated with any ailments, or conditions that are diagnosed after you fill out this form.

IS YOUR CHILD VACCINATED: YES ☐ NO ☐

METHOD OF PAYMENT: EFT ☐ CASH ☐

Signed

Name (Please Print)

Date



TERMS AND CONDITIONS AND INDEMNITY

AGREEMENT TERMS:

1. REGISTRATION FEE

I agree that the Registration Fee is payable with the first month's tuition fee and is due with my first payment.

2. FEES

I agree that all fees will be paid no later than the 1st of each calendar month. I will consider setting up a monthly scheduled payment to HBSA as a beneficiary.

3. MAKE UP LESSONS

Our policy on make up lessons is as follows:

Should you need to miss a class for any reason, *our operations manager is happy to slot you into another time slot, provided there is a cancellation.* More often than not, cancellations happen on the day thus the onus is on you, the parent, to message HBSA in the mornings to check if your teacher has had a cancellation that day. If they do, you may then be able to fit into it.

Please note that make up lessons are not prearranged or organised in advance! This is because doing this would prevent us from booking potential new clients into a time slot that you may only want once-off.

I have read and understood this policy.

4. TERMINATION OF SWIMMING TUITION

Should the time come to stop swimming lessons for whichever reason, we require **at least 1 months' notice**, in the form of an email or Whatsapp to info@houtbayswimmingacademy.com or 083 987 6899.

This allows us time to refill your slot and for our teachers to prepare your child for the end of their lessons. Please note that your child will form an emotional connection to their teacher, and taking them out of lessons abruptly can be an emotionally painful ending that is preventable with a little forethought.

I accept this condition and will endeavor to give sufficient notice.

5. COVID-19 RELATED INFORMATION

I, _____, confirm that the information supplied relating to COVID-19 is true and correct and I have read and understood the protocols.

INDEMNITY:

By signing this form, I, _____, accept that neither Hout Bay Swimming Academy, their staff or their subcontractors are liable for any loss or damage to property, injury or ill fate to persons. I hereby indemnify Hout Bay Swimming Academy, Wendy's Swim School, Wendy Paarman, the instructors of Hout Bay Swimming Academy, the owners of the property at The Village Square, Hout Bay, and their tenants, of any injury which may occur whilst using our facilities.

Signed

Name (Please Print)

Date



MEDIA PERMISSION FORM

CHILD'S NAME: _____

PARENTS NAME: _____

Children love to see photos and videos of themselves and their friends, and love to show their parents progress at swimming. We, as coaches, love to document the 'first swim' or the 'perfected dive'.

We also love to share your child's progress on our social media platforms. A great advertising tool, and this is shareable, so parents can 'Like and Share' their child's progress on their own socials.

Please tick one of the followings:

☐

I DO NOT give permission for me/my child to be photographed or filmed.

☐

I give permission for me/my child to be photographed or videos

☐

I DO NOT give permission for my/my child's photographs or videos' to be share on the Hout Bay Swimming Academy social media platforms

☐

I give permission for my/my child's photographs or videos' to be share on the Hout Bay Swimming Academy social media platforms

Signed

Name (Please Print)

Date



NON-ATTENDANCE POLICY

PLEASE NOTE:

- Lessons that are missed are considered forfeited.
 - As our schedules are often fully booked and, or are constantly being added to, make up lessons are not prearranged or organised in advance.
 - We understand that it is unfortunate that children get sick and have unforeseen commitments that could interfere with lessons. Should you wish to make up missed lessons, if you consistently WhatsApp us in the morning of the day that you would like to come, the chances of making up that lesson are increased. The onus is on you to make this effort.
 - Should your child/ren not be attending their lesson, please WhatsApp 083 987 6899 to let us know.
 - If your child is sick, please be considerate towards our staff and other children by keeping them at home until they are fully recovered.
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- **N.B: Fees are still payable for lessons missed.**

I, _____, understand the above Non-Attendance Policy.

Signed

Name (Please Print)

Date